



ODOT District Four

Summer Help Employment

Now accepting applications for: *Ashtabula, Mahoning, Portage, Stark, Summit and Trumbull Counties*

Transportation Seasonal Help Guidelines

Candidates must be at least 18 years of age or a high school graduate who has attained the age of 17 years.

Applicants must complete a State Civil Service application and Supplemental Nepotism form along with providing two (2) forms of ID (e.g., Ohio Driver's License and original signed social security card).

Applicants must successfully pass a pre-employment screening, which includes driver's license abstract check and a felony check.

Successful candidates will be required to enroll in the Ohio Public Employees Retirement System (OPERS).

Wages

- First year -- \$7.50
- Second year -- \$8.25
- Following years -- \$8.50

Job Duties: Varies by assignment, but will include:

- Basic Manual Labor
- Mowing and weed eating
- Painting
- Litter pick up
- Brush cutting
- Flagging

Employees will be properly trained on how to safely and properly perform work they are assigned and are provided the personal protective equipment related to their job duties. This includes precautions relating to working around equipment and traffic.

They may also operate pickup trucks, vans, station wagons, passenger cars, push mowers and simple riding lawn mowers, but nothing larger that would require a Commercial Driver's License.

Employment Period: This program is for 40 hours per week for a 14-week period beginning on the following dates:

May 12, 2008 thru August 15, 2008

May 27, 2008 thru August 29, 2008

June 9, 2008 thru September 12, 2008

June 23, 2008 thru September 12, 2008

Mandatory workplace orientation and safety training are conducted on the first day of employment.

Contact

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